

GNC Checklist for Club Day

Club Coordinator

- Notebook with Registration Forms alphabetized
- Blank Registration Forms
- Updated lists of children—walkers, after-schoolers, allergies, new children
- Extra name tags, yarn, scissors, hole-punch
- Grade signs, sticky tack
- Grade boxes—one per grade shepherd (name tags, grade attendance sheet, stickers, marker, pencils, tickets, “Missed You” postcards, God Can)
- Quiet seat can (with name of each child in club) and wrapped prizes
 - OR you can use double tickets – that way the kids caught being good can have more than one chance to get the quiet seat prize.
 - Consider having more than one (1) quiet seat
- Memory verse tokens with candy in goodie bag
- Missions offering can
- Team incentive board/bucket and tickets (team prize at the end of the cycle)
- Wonder Devotional book (extras for new children)

Teachers and Assistant Teachers

- Teaching Visuals (Bible lesson, songs, review game, God Can, etc.)
- CD player, extension cord
- TV tray or table (for teacher’s materials)
- White board, dry erase markers if needed
- Sound system (if using)
- Laptop, PowerPoint projector, screen (if using)
- Word board and word strips (if using)

Snack Coordinator

- Snacks, extra cups, paper towels, extra snacks, snacks for children with allergies